

Urgent Issues/Major Service/Project**Vendor Log In/Out Entries**

Entries Legible Complete
including employee first and
last name

Review Equipment Operation/Needs

Equipment Functioning

Available Chemicals

Available Paper Towels / PT

Job Board

Schedule Works For Next
Week/Month

Routines posted in Contractor
Letterhead

Employees Picture Posted and
Current

Employees Wearing Badges / Shirt

Employees Checking out with MIC
prior to leave (Review with SM or
Admin)

Additional Comments

Monthly Visit

3/5/2020

Nordstrom Rack Knollwood #275 St. Louis Park, MN

Jeff

Jeff and I waked the store and it looks that the crew is doing a good job here they just need to work on the fitting rooms dust, new schedule and routines will be posted next week. Thanks

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