

Urgent Issues/Major Service/Project**Vendor Log In/Out Entries**

Entries Legible Complete
including employee first and
last name

Review Equipment Operation/Needs

Equipment Functioning

Available Chemicals

Available Paper Towels / PT

Job Board

Schedule Works For Next
Week/Month

Routines posted in Contractor
Letterhead

Employees Picture Posted and
Current

Employees Wearing Badges / Shirt

Employees Checking out with MIC
prior to leave (Review with SM or
Admin)

Additional Comments

Monthly Visit
Nordstrom Ridgedale Center Minnetonka, MN

1/8/2020

a;sdlkjfa;slkdjf